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16 April 1954

CONFIDENTIAL

MEMORRADUM An Spaing Deputy Director (Administration)

SUBJECT Declassific templay Theplat for the Wook Ending 16 April 1954

Class. Changes 70-28-28 By 31-

Date

25X1A1d

25X1A



2. Projects and Studies

a. <u>Legistical Requirements</u> - (<u>continued item</u>)

A memorandum has been forwarded to the FM Staff requesting concurrence in the proposed distribution of airborne material by base areas for support

Requirements for TSS items have been computed on the basis of tentative tables of allowances provided by the PM Staff. A review of assets indicates that requirements for these items can be satisfied, for the most part, with existing Agency stocks.

25X1C15a



3. Administration

a. Classification Survey - (sontimed item)

Classification survey team is scheduled to commence work in the Logisties Office 19 April 1954. Functions, organization, T/O's, and

personnel ceilings of all Logistics Office elements have been reviewed and, where necessary, revised in order to facilitate action of the survey team.

b. Legistics Support Course - (continued item)

A bulletin announcing the third Legistics Support Course scheduled to commence 1 May 195h, has been reproduced and forwarded for distribution within the DD/P complex.

4. Transportation Division

a. Ordnance Shipment - (new and completed item)

25X1A6a 25X1A6d ment of 750,000 pounds of ordnance material from to the Project is scheduled for completion 20 April

5. Supply Division

a. Washington Depot - (continued item)

Six hundred homes of TSS property, received for storage in 19h7 and occupying 5,000 square feet of floor space, have been opened for identification as requested by auditors. TSS representative indicates no current or foreseeable requirement for this material, most of which is paper; accordingly, action has been initiated to determine appropriate disposition thereof.

b. Vehicle Status Reports - (new and completed item)

Quarterly reports indicating the status of Agency vehicles as of 1 April 1954 have been completed and forwarded to the ID/P and area divisions.

6. Progurement Division

a. Tropical Rations - (now and completed item)

Investigation of tropical rations disclosed that they are suitable for Agency requirements; accordingly, this Office has recommended final payment to the contractor. Interested area division has been notified relative to findings and the recommendation for payment.

Gom III

b. Contractors - (centimped item)

Commodity

Pacilities and services for external 190,000

language training program

Research and development regarding 75,000

lubricants

Generators and spare parts kits 51,953

for same

Development of contact-type 26,318

microphone

25X1A5a1

7. Real Estate and Construction Division

25X1A6a

s. Construction - (centimed item)

25X1C4a

8. Printing and Reproduction Division

a. Rush Work - (new and completed item)

ORR has been informed that a rush publications job, totalling 150 pages could be completed by 21 April provided the job was received on or before 19 April and necessary priority was obtained (including authorization for required overtime).

> JAMES A. GARRISON Chief of Logistics

10/TR&P/JAS:ae (16 April 1954)

Distribution:

Orig. & 2 - Addresses

1 - Official file

1 - Dissemination copy

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